

Emergency Procedures

What to do if you must leave when no one else is with Jesus

- Cover the Monstrance with the white altar cloth located on the table next to the altar – <u>Do Not</u> use the cloth beneath the Monstrance
- 2. Blow out all candles
- 3. Lock both white doors leading to the main altar (in front of the chapel)
- 4. Lock the outer door of Music room (west side of chapel)
- 5. Turn off all lights
- 6. Lock the Sacristy door as you leave
- 7. Call the Adoration Emergency Contact number at 812-269-5333 to let us know you're leaving
- 8. It's very important that you don't leave Jesus alone and unprotected